

**BY-LAWS
OF THE
BUSTLETON
BENGALS
CLUB**

A Chartered
Non-Profit
Youth
Organization

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BY-LAWS

ARTICLE I: NAME AND FUNCTION

Section 1

The name of this organization shall be Bustleton Bengals Club with regularly stated meetings held the first Tuesday of each month at a designated location. Meeting date, time, and location may be changed by a motion passed at the prior membership meeting. *Amended November 1, 2011*

Section 2

The Bustleton Bengals Club shall be a nonprofit organization in the City of Philadelphia, Commonwealth of Pennsylvania. *Amended May 5, 1976.*

ARTICLE II:

PURPOSESection 1

The purpose of this club shall be to educate youth in the fundamentals and in how to play the games of football, baseball, softball, hockey, soccer, basketball, and cheerleading in preparation of scholastic competition and to develop among youth the qualities of good sportsmanship. *Amended November 5, 1984.*

ARTICLE III: MEMBERSHIP

Section 1

To be eligible for membership, a youth shall have attained the age of five (5) years during the calendar year in which he or she applies for membership, unless otherwise deemed appropriate by the Board. *Amended November 1, 2011.*

Any parent of guardian shall automatically be considered members if their youth has been accepted as a member.

All adults who make application for membership and who do not fall under the above category, must be approved by the membership.

Section 2

A member, in order to enjoy the benefits of club activities, must be a member in good standing. Membership dues shall be determined and/or amended by the club members at any regular meeting according to the same procedures set forth in Articles VIII-Amendments.

A membership year will begin with the Baseball/Softball Season and continue until the end of the Basketball season. A youth is not permitted to participate in club activities until their family membership dues are paid in full. Payment of family membership dues entitles the parents to voting privileges subject to the provisions of Article IX, Section I.
Amended March 4, 1991.

Section 3

No member of a high school varsity sports team will be permitted to participate in the Bustleton Bengals Club Towne League in the same sport which he plays for his/her school.
Enacted March 5, 1990

A member registered with a uniform team of another youth organization is ineligible to participate in the same sport in the Towne League Program of the Bustleton Bengals Club.
Amended November 5, 1984.

Section 4

A member will be responsible (except for normal wear and tear) for all equipment issued by the Bustleton Bengals Club and is expected to return the equipment to his coach at the conclusion of the season. All equipment missing or misused will be charged to the member at the cost of the equipment to the Bustleton Bengals Club.
Amended May 5, 1976.

Section 5

Any exceptions to section 1, 2, 3, 4, or 5 of Article III of the By-laws are subject to review by the final approval of the Executive Board.
Amended November 1, 2011

Section 6

If a player is a member of a final roster in any sport or league and he or she quits the team or is removed by the coach for disciplinary reasons he or she cannot play any sport in the club for one year (including the sport he or she quits). Proper notification must be given to the parents, and players informed of this rule will be told at the start of the season. There will be no refunds and a forfeiture of membership dues). Decisions may

be appealed to the Executive Board.
Amended November 1, 2011

ARTICLE IV:

OFFICERSSection 1

The officers of the Club shall be President, First Vice President - Finance, 2Vice Presidents of Athletics (Boys and Girls Directors)Second Vice President - Purchasing, Treasurer, and Secretary.
Amended November 1, 2011.

ARTICLE V: ELECTIONS OF OFFICERS AND VOTING

PRIVILEGESSection 1

The nomination of officers shall be held at the meeting during the month of November. Nominations will also be open from the floor at the December meeting only for officer positions in which there is an open position.
Amended June 1, 2004.

Section 2

To be eligible to vote, a member shall have attended a minimum of three (3) regularly stated meetings since the previous election. Election of officers shall be stated meetings since the previous election. Election of officers shall be held at the December meeting.

To be nominated for office, a member shall have attended a minimum of three (3) regularly stated meetings since the previous election.
Amended November 5, 1984.

A candidate not being able to attend, in person, on election night can be declared eligible by presenting a letter of acceptance to the Bustleton Bengals Club President or Secretary.

Section 3

The term of office for any officer shall be for a period of one (1) year. There are no restrictions on the number of terms any officer may succeed himself or herself. Should a vacancy exist in any of the elected offices, nominations will be held at the next regularly scheduled meeting to fill the unexpired term and elections for said office shall be held at the following meeting in compliance

with Section 1 and Section 2 of this Article. A vacancy will also be determined as such by the Executive Board who shall also have the power to make an interim appointment until a special election can be held in conformity with this section.

Amended November 5, 1984.

Section 4

Elected Officers shall take office at the January meeting, with the exception of a special election for a vacated office.

Amended November 5, 1984.

Section 5

Executive Board members and their children shall be considered members in good standing with membership dues waived during their service to the Board and the organization.

Amended November 1, 2011

ARTICLE VI: OFFICERS

Section 1 (Duties)

A. President

The President shall conduct all regular and special meetings of the Club and shall be ex-officio member of all committees. The President shall be empowered to make any emergency decisions, which shall be subject to the subsequent approval of a majority of the Executive Board at the next meeting of the board.

Amended November 5, 1984.

B. The First Vice President

The First Vice President shall carry on all duties of the President in his or her absence. The First Vice President shall be the Director of Finance. The duties of the Director of Finance shall be as follows:

- a) Insure budgets are prepared and presented to the Executive Board in advance of each sport or major activity;

b) Maintain records of all purchases and receipts; and

c) When requested, present at the next membership meeting a report of incurred expenses to budget estimates.

Amended November 16, 2004.

C. Second Vice Presidents of Purchasing

The Second Vice Presidents shall be the Director of Purchasing.

1. The Director of Purchasing shall be responsible for the procurement of all equipment, uniforms, trophies, and other items required or authorized to be purchased by the club (with the exception of concessions inventory), within the budget parameters established by the Executive Board.
2. The Director of Purchasing shall approve payment of budgeted expenses.
3. No other club officers, executive board members, sports directors, commissioners, coaches or club members shall be authorized to purchase any such items on behalf of the club without the prior approval of the Director of Purchasing. The club shall not be liable for any unauthorized procurements; financial responsibility for any such items shall lie with the individual making the purchase.
4. The Second Vice President of purchasing shall assume the duties of the President and/or First Vice President in their absence.

Amended November 16, 2004.

D. Athletic Directors

The Boys and Girls Athletic Directors shall share in equal authority as Vice Presidents of the organization.

1. The Boys' and Girls' Athletic Director shall carry out and coordinate all athletic programs of the organization. All commissioners and coaching staff fall under the jurisdiction of these officers. The Athletic Directors' final decisions shall be subject to the approval of the Executive Board.
2. The Athletic Director shall be authorized to determine any appropriate consequences (including suspensions or expulsions from the club) for coaches or players who violate established club rules or the norms of good sportsmanship. Any such determinations of the Athletic Director can be overruled only by

majority vote of the Executive Board.

E. Treasurer

The Treasurer shall account for all the moneys of the Club, pay all bills, submit an itemized report monthly and an annual statement of the Club's finances at the January meeting. The Treasurer must be bonded for an amount in excess of the Treasury balance at all times.

Amended December 3, 1969.

The Treasurer will be responsible to provide copies of all bank statements to the President and First Vice President on a monthly basis.

F. Secretary

The Secretary shall send out all notices of meetings, handle the correspondences of the Club and keep accurate minutes of all meetings of the organization.

All matters voted on by the Executive Board will be recorded by the Secretary and a summary report given to the general membership at the earliest monthly meeting following the Executive meeting.

Amended October 5, 1978.

Section 2 (Executive Board)

A. The Executive Board shall consist of the seven officers of the Club, plus six "At Large" members elected from the active members, and the Directors of the major sports programs (Baseball, Softball, Hockey, Soccer, Football, Cheerleading and Basketball).

1. At-Large Members

- a. The terms of the seven elected "At Large" members shall be for one year
- b. Each "At-Large" member shall be elected to serve one of the following positions:
 - i. Membership Director
 - ii. Concessions Director
 - iii. Newsletter Director
 - iv. Website Director
 - v. Fundraising Director
 - vi. Clubhouse Director
 - vii. Gym Director

- c. When a vacancy exists in any of the seven (7) elected "At Large" positions on the Executive Board, that position shall be filled, for the unexpired term in the same manner as set forth in Article V, Section 3. A vacancy will be determined as such by the Executive Board.

2. Sports Directors

- a. The Sports Directors shall be appointed by the Executive Board. Once appointed, the Sports Directors shall be entitled to attend Executive Board meetings, regardless of whether their sport is then in season, but they shall not be entitled to vote at those meetings.
- b. The President will designate a time at which the Executive Board shall meet. The Executive Board will pass on all matters that require immediate attention. All other matters will be presented to the membership for their approval.
- c. Unless elected to any other position, the past President will serve on the Executive Board for one year with full voting privileges.
- d. Any Board member missing 3 or more meetings, not on official Bengal business or excused by a motion will be removed from the Board. Any Board member taking a leave of absence for any reason outside of a medical emergency must reclaim that position within thirty (30) days
- e. Executive Board members are expected to bring important matters and/or policy questions to the entire Executive Board for approval.

Amended November 16, 2004.

Section 3 (Quorum)

- a. A quorum for the conduct of business shall be eleven (11) members at a general membership meeting.
- b. A quorum for the conduct of business at an Executive Board meeting shall be a majority of those members on the Executive Board at that time.

ARTICLE VII: COMMITTEES

Section 1

- a. The President shall have the authority to form committees and nominate members to serve on these committees, subject to the approval of the Executive Board.

- b. Executive Board members shall also have the authority to form committees falling under their areas of jurisdiction and nominate members to serve on the committees, subject to the approval of the Executive Board.

ARTICLE VIII: AMENDMENTS

Section 1

Any proposed amendment or addition to these by-laws may be submitted in writing to any regular meeting of the Club. It shall be read by the Secretary to the membership and after such notice, it may be voted on at the next regular meeting and shall become a part of the by-laws only if approved by two-thirds majority of the members present and voting.

Amended November 5, 1984.

ARTICLE IX: CONCESSION STAND

Section 1

All Bengal teams will require two volunteers for the concession stand as directed or stand to forfeit game(s).

Amended May, 1993.